





ACTION	DEADLINE	COMPLETED
<b>Pre-Trial Discovery</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Mandatory discovery, ORS 107.089</li> <li><input type="checkbox"/> Production of documents</li> <li><input type="checkbox"/> Requests to admit</li> <li><input type="checkbox"/> Depositions</li> <li><input type="checkbox"/> Motions to compel production</li> <li><input type="checkbox"/> Other discovery</li> <li><input type="checkbox"/> Protective Orders</li> </ul>	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<b>Trial Preparation</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Calendar trial date and pre-trial deadlines</li> <li><input type="checkbox"/> Provide notice to other attorney as to which spousal support you will be seeking</li> <li><input type="checkbox"/> Notify client of trial date</li> <li><input type="checkbox"/> Notify and subpoena witnesses</li> <li><input type="checkbox"/> Prepare exhibits</li> <li><input type="checkbox"/> Retain experts</li> <li><input type="checkbox"/> Trial memorandum</li> <li><input type="checkbox"/> Statement of assets, liabilities and proposed distribution</li> <li><input type="checkbox"/> Finalization and filing of Uniform Support Declaration</li> </ul>	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<b>Settlement</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Settlement offer letter w/supporting documentation (including appropriate findings and support requests)</li> <li><input type="checkbox"/> Settlement conference, if appropriate</li> <li><input type="checkbox"/> Property settlement agreement</li> <li><input type="checkbox"/> Consider whether ORCP 54 (Offer to Compromise) is useful</li> </ul>	<hr/> <hr/> <hr/> <hr/>	<hr/> <hr/> <hr/> <hr/>
<b>Judgment Provisions</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Parenting Plan</li> <li><input type="checkbox"/> Maintenance of life insurance and other security for support</li> <li><input type="checkbox"/> Maintenance of health insurance</li> <li><input type="checkbox"/> Payment of uninsured medical expenses/cash medical support</li> <li><input type="checkbox"/> Statutory language about parenting time and support</li> <li><input type="checkbox"/> Statutory language for support payment arrangement (including DCS language) (other than wage withholding)</li> <li><input type="checkbox"/> Notice of wage withholding language and order</li> <li><input type="checkbox"/> Statutory language about relocation</li> <li><input type="checkbox"/> Order regarding Marital Settlement Agreement</li> <li><input type="checkbox"/> Real property transfers (including legal description)</li> <li><input type="checkbox"/> COBRA provision</li> <li><input type="checkbox"/> Life insurance</li> <li><input type="checkbox"/> Retirement - QDRO</li> <li><input type="checkbox"/> Spousal support (make sure appropriate findings as to which spousal support(s) are included)</li> <li><input type="checkbox"/> Child support</li> <li><input type="checkbox"/> Money awards in Judgment – make sure language is included requiring parties to execute necessary documents to establish lien (including trust deeds when applicable)</li> <li><input type="checkbox"/> Money awards in proper form in accordance with ORS 18.042</li> <li><input type="checkbox"/> Child support worksheet</li> <li><input type="checkbox"/> Request for DCS Services</li> </ul>	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>





## IMPORTANT NOTICES

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