

## Request for Conflict Search and System Entry

FILE NAME \_\_\_\_\_

CLIENT/COMPANY NAME \_\_\_\_\_

CLIENT MATTER \_\_\_\_\_ RESPONSIBLE ATTORNEY \_\_\_\_\_

RELATED PARTIES

NAME

RELATIONSHIP

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- NEW MATTER (to open new file)
- ADDITIONAL INFORMATION (to update file)
- SEARCH ONLY (do not add information)

Requested by \_\_\_\_\_ Request Date \_\_\_\_\_

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NO CONFLICTS FOUND

NAMES FOUND AS FOLLOWS:

Searched by \_\_\_\_\_ Search Date \_\_\_\_\_

## Types of Names to be Added to Conflict List

*(This is not a complete list.)*

<p><u>Litigation</u></p> <p>Insured Plaintiff(s) Guardian ad Litem Expert Witness(es)</p>	<p>Insurer Defendant(s) Spouse/Partner Lay Witness(es)</p>	<p><u>Corporate/Business/Real Estate</u></p> <p>Owner(Spouse/Partner) Subsidiaries/Affiliates Buyer(s) Seller(s) Partner(s) Officer(s) Shareholder(s) Director(s) Key Employees Property Address Taxlot ID Number</p> <p>Any opposing party in a transaction</p>
<p><u>Probate</u></p> <p>Deceased Spouse or Partner/Children/Heirs/Devises Trustee/Guardian/Conservator</p>	<p>Personal Representative</p>	<p><u>Estate Planning</u></p> <p>Testator Personal Representative Spouse or Partner/Children/Heirs/Devises Trustee/Guardian</p>
<p><u>Domestic Relations</u></p> <p>Client Children</p>	<p>Spouse/Partner Grandparents</p>	<p><u>Criminal</u></p> <p>Client Witness(es)</p> <p>Co-Defendant(s) Victim(s)</p>
<p><u>Workers' Compensation</u></p> <p>Injured Worker Employer</p>	<p>Insurer</p>	<p><u>Bankruptcy</u></p> <p>Client Creditors</p> <p>Spouse/Partner</p>
<p><u>Your Firm</u></p> <p>All Lawyers Spouses or Partners/Parents/Siblings/ In-laws/Children</p>	<p>Employees</p>	<p><u>Other</u></p> <p>Declined clients and adverse parties, if known Prospective clients Agencies or individuals for whom you provide investigation work, such as Oregon State Bar Professional Responsibility Board</p>

*Include all clients in your conflict system, including pro bono clients and individuals advised through volunteer work at pro bono agencies such as Legal Aid Services of Oregon.*

*When listing an individual, be sure to include all known names (i.e., former or maiden names). When listing lawyers and employees of the firm, consider including contract attorneys, temporary workers, and freelancers. You can also include the firm's key vendors or service providers in the conflict system.*

### IMPORTANT NOTICES

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